

## 2020 ANNUAL GENERAL MEETING OF CALGARY HOMELESS FOUNDATION MEMBERS

**Date:** June 23, 2020

**Time:** 3:00-4:00 pm

**Location:** Virtual Meeting via Microsoft Teams

**Prepared By:** Kaye Lebherz

### Attendees

**Presiding Member:** Gerald Chipeur, Board Chair

**Board Attendees:** Carey Mogdan, David Ross, Gail Boehm, John McCarthy, Kellie Donohue, Luana Comin-Sartor, Matt Mura, Patricia Kaiser, Peter Stratton, Scott McElligott, Shilpa Sharma, Stephanie Prior

**Staff Attendees:** Gail Boehm, Coleen Hutton, Matt Nomura

**Regrets:** Ellen Dungen, Evan Woolley, Jeff Boyd, Krista White, Leigh-Anne Palter,

### Discussion

#### Welcome and Land Acknowledgement

- Acting CEO Gail Boehm thanked Elder Walter MacDonald White Bear for the music and welcomed everyone to the 2020 Annual General Meeting of the Calgary Homeless Foundation.
- Gail acknowledged the Treaty 7 Territory and shared a link to Calgary Foundation's Land Acknowledgement video.

#### Opening Blessing

- Gail introduced Elder Walter MacDonald White Bear who then provided the blessing.

#### Official Call to Order

- Board Chair Gerald Chipeur thanked Elder Walter MacDonald White Bear and called the meeting to order.
- Gerald advised that in accordance with the organization's by-laws, members would be asked to make motions (by typing the motion in the Chat) and to vote on motions (by typing Yes, No, or Abstain in the Chat) where each member present and entitled to vote shall have one vote.
- The Recording Secretary was identified as Kaye Lebherz, Executive Assistant to Acting CEO Gail Boehm.
- At least seven (7) members must be present to constitute quorum. Quorum was noted as being achieved and Gerald declared the meeting as regularly called.
- CHF Members were notified of the AGM and copies were posted on the organization's website.
- Gerald called for a motion to ask CHF Members to adopt the agenda for the meeting.

**Motion that the agenda be adopted by the Members as presented.**

Moved by: Patricia Kaiser

Seconded by: Shilpa Sharma

**Carried**

- Gerald confirmed that Minutes from CHF's 2019 AGM were circulated to members and available on the organization's website and called for a motion to approve the minutes of the last Annual General Meeting.

**Motion that the minutes for the 2018 Annual Meeting be approved as presented.**

Moved by: Shilpa Sharma

Seconded by: Luana Comin-Sartor

**Carried**

### President's Report

- Gerald invited Gail to present the President's Report.
- Gail thanked Diana Krecsy for her visionary leadership in moving Calgary's 10-Year Plan to End Homelessness over the finish line and her help shaping Calgary Homeless-Serving System of Care (CHSSC).
- Gail advised that the search for the new CEO is complete and announced the appointment of Patricia Jones to the position.
- As the last year in the 5-year strategic plan, this year was a bridging year during which the Board, Staff, and Stakeholders developed CHF's next 3-year strategic plan.
- System Level Collaboration was a theme for CHF this year and through engagement with 7 Cities, a strategic framework was developed for the Ministry of Community and Social Services and work is underway to develop a new plan for ending homelessness in Alberta.
- CHF has pivoted toward achieving Functional Zero homelessness, where those who need it have access to housing and the supports required to thrive.
- By the end of 2020, 139 new units will open thanks to contributions through the RESOLVE campaign.
- For every dollar spent on Housing First programs, between \$1.17 to \$2.84 is saved in public systems usage, resulting in annual savings of up to \$105 million.
- Research is being completed on the flow of Indigenous people between Treaty 7 Communities and CHSSC. Finding will help develop policy and program options to help prevent and end Indigenous homelessness within our city.
- The automation of the Homeless Management Information System means CHF is able to respond quickly and effectively to the needs of the community. Human error has been reduced by 75%. Security remains a top concern and business continuity and disaster recovery plans have been put in place.
- Key Performance Indicators have been supplemented with System Effectiveness Indicators to gather a more accurate perspective of CHSSC.
- COVID-19 had a significant impact on the community and clients
  - Many persons experience homelessness are at high risk due to vulnerabilities including pre-existing physical health, mental health, and addiction issues combined with financial insecurity
  - If you don't have a home, you can't self-isolate, wash your hands, or maintain physical distance.
  - CHF led the adoption of public health measures to prevent the spread of COVID-19 into and within Calgary's homeless population including:

- Coordinating multiple stakeholder groups to remove barriers to testing, bolster staffing and resources, and implement diversion and housing placement strategies
- Partnering with the Ministry of Community and Social Services, Alberta Health Services, the City of Calgary, and frontline agencies to oversee non-medical components of Calgary's first isolation centre for those of no fixed address.
- The Trail Balzer Breakfast was delayed due to the pandemic. Gail announced that it has been rescheduled for May 12, 2021 with keynote speaker Lieutenant-General Romeo Dallaire and event host Dave Kelly.
- Due to significant collaboration between CHF and major shelter partners, approximately 200 people have been diverted from shelter. In addition, 128 adults, 50 families, and 19 youth have been moved into permanent housing with supports
- It is abundantly clear that housing is vital to the health of community.
- Fiscal 2021 is the first year of CHF's 3-year strategic plan and will advance the work via:
  - implementing new technology infrastructure for enhanced data analytics
  - inspiring ecosystem shared accountability in achieving functional zero
  - continued response to the COVID-19 pandemic
  - enhancing CHF's organization adaptive capacity
  - initiating the transformational shift in data culture to better harness data ad evidence
  - continuing to grow CHF's knowledge and understanding of Indigenous worldviews
- Gail thanked CHF's colleagues, partner agencies, front-line staff, volunteersm donors, and clients for their continued dedication and trust.

#### Board Chair Report

- Gerald provided an overview of the history of Calgary Homeless Foundation and confirmed that unwavering collective effort will continue to drive momentum towards achieving Functional Zero homelessness in Calgary.
- With the ongoing public health crisis, a home is not only life-changing but life saving.
- Working with 22 funded agencies delivering 52 programs, 735 people successfully moved from experiencing homelessness into a home.
- Last year CHF, in partnership with HomeSpace Society, opened the Clayton and broke ground on two additional sites. 3 buildings will open in 2020 providing pace-based supportive housing to 139 Calgarians.
- Generous philanthropic donations to RESOLVE leveraged contributions from all levels of government.
- Gerald thanked all partners including the City of Calgary, Government of Alberta, Government of Canada, and Indigenous leaders
- Gerald read messages from both the Honorable Rajan Sawhney, Minister of Community and Social Services, and the Honorable Josephine Pon Minister of Seniors and Housing.

- Gerald thanked Diana Krecsy for her dedicated to CHF and wished her all the best.
- Gerald also thanked Gail, who stepped into the role of Acting CEO while still holding her role as CO.
- Gerald welcomed Patricia Jones to CHF.

#### Financial Report

- Gerald introduced Matt Mura, Audit & Risk Management Committee Chair, and Treasurer of the Board and invited him to present the Financial Report.
- Matt advised that the auditors, KPMG LLP submitted their Audit Report, and, in their opinion, the financial statements present fairly CHF's results in 2020 and thanked the auditors and CHF's internal finance group for an efficient audit process.
- For the year ending March 31, 2020, total revenue of \$61M decreased from the prior year by \$600,000 primarily due to reduced pledges collected for the RESOLVE campaign. Excess revenue over expenses was \$4M primarily due to an increase in emergency government funding received late in fiscal 2020 for the COVID-19 pandemic. The funds were fully invested in COVID-19 supports immediately after year-end.
- At year end, CHF held an asset base of \$22M which consists primarily of cash and short term investments held for programs. There are no deficits in either the System Programs or Operating Fund accounts.
- Overall it has been a strong year financially for CHF. The full Management Discussion & Analysis is available on CHF's website.

#### Appointment of Auditors

- Gerald thanked Matt Mura and called for a motion that KPMG LLP be appointed as CHF's Auditors for the fiscal year 2019-20.

#### **Motion that KPMG LLP be appointed CHF's auditors for the fiscal year 2019-2020.**

Moved by: Luana Comin-Sartor

Seconded by: Kellie Donohue

**Carried**

#### Resolution to Amend Bylaws

- Gerald called for a resolution to amend CHF's Bylaws.

#### **Resolve to amend Calgary Homeless Foundation's bylaws as presented.**

Moved by: Kellie Donohue

Seconded by: Carey Mogdan

**Carried**

#### Ratification of Past Acts

- Gerald called for a motion to confirm the resolutions of the Board of Directors of CHF since CHF's last Annual General Meeting. Members were provided with a copy of this resolution and it reads:

Be it resolved: that all acts, contracts, by-laws, proceedings, appointments, elections and payments (the "Acts") enacted, made, done, and taken by the Directors and Officers of the Society, commencing on the date of June 28, 2018 up to and including June 24, 2019 and as set out or referred to in the Minutes of the Meetings of the Board of Directors, be and the same are hereby approved,

sanctioned and confirmed and shall relate back to the date when the Acts were first made, done, or taken by the Directors or Officers of the Society”.

**Motion to confirm the resolutions of the Board of Directors of Calgary Homeless Foundation from June 24, 2019 to June 23, 2020.**

Moved by: Carey Mogdan

Seconded by: Stephanie Prior

**Carried**

Election of Directors

**Honorary Members**

- Gerald advised that in addition to ongoing terms of Regular Directors, the Board will be reconfirming the appointment of Honorary Members, individuals who have made significant contributions to CHF and are willing to provide further energy and expertise into the mission. They are:
  - John Currie
  - Stephanie Felesky
  - Brian O’Leary

**Re-election**

- Gerald called out the names of those Regular Directors standing for re-election:
  - Gerald Chipeur
  - Carey Mogdan
  - David Ross
  - John McCarthy
  - Kellie Donohue
  - Leigh-Anne Palter
  - Matt Mura
  - Patricia Kaiser
  - Peter Stratton
  - Scott McElligott
  - Shilpa Sharma
  - Stephanie Prior
- And Gail Boehm as Ex-Officio Director
- Gerald called for a motion to re-confirm these individuals.

**Motion that the aforementioned individuals be reconfirmed as Honorary, Regular, and Ex Officio Directors to CHF until the conclusion of the next Annual General Meeting.**

Moved by: Stephanie Prior

Seconded by: Shilpa Sharma

**Carried**

Thank Departing Directors

- On behalf of CHF, Gerald thanks all outgoing directors for their leadership and commitment to Calgary Homeless Foundation.
  - Ellen Dungen
  - Evan Woolley
  - Jeff Boyd
  - Krista White
  - Leslie Weekes
  - Luana Comin-Sartor

#### Adjournment of Business Meeting

- Gerald advised that the formal business meeting was now concluded and called for a motion to adjourn the meeting.

**Motion that this meeting be adjourned.**

Moved by: Shilpa Sharma

Seconded by: Patricia Kaiser

**Carried**

#### Close Meeting

- Gerald thanked everyone for joining this event and invited Elder Walter MacDonald White Bear to share traditional flute music.
- Gerald invited the attendees to type any questions into the Chat to be answered at the conclusion of the music. No questions were asked.

#### **Adjournment**

The meeting adjourned at 3:49 pm.

DRAFT